**Directions For Getting Started With Subsplash Giving**

**Visit this link**- [Subsplash Giving](https://subsplash.com/u/stjameslutheranchurch-ny/give?frequency=once&next_process_date=01/16/2025&fund_id=cc06a630-dadd-453c-85fe-a8d72c77e3ce)

**You will see the following image. Please click “Login or sign up” in the upper right hand corner.**

A screenshot of a phone

Description automatically generated



**Next you will see this screen…Please again click on “Log in or sign up”**

A screenshot of a login page

Description automatically generated



**The Next screen you see is the login screen. Please click “Create an account”**

A screenshot of a login form

Description automatically generated

**On this screen, please fill out your first name, last name, email address and what you would like your password to be. Then Click “Create Account”**

A screenshot of a login form

Description automatically generated

**You will see this screen…**

A screenshot of a contact us

Description automatically generated

A screenshot of a email form

Description automatically generated**Head on over to your email and look for the email from subsplash that says “Welcome! You’ve created an account” Open the email and click on “Confirm Email Address” as seen below.**

**This screen bleow means you have successfully created your account. Click “continue” and log in to your newly created subsplash account.**

A screenshot of a login form

Description automatically generated

**Log in with the email address and password you signed up with. You will then see the following screen. On this screen you may edit your profile information, and setup your giving/manage payment methods.**

A screenshot of a account

Description automatically generated

**Once this is completed, you may login to Vanco (Our old Giving platform) and stop your payments there. The link can be found below our on our giving page at stjlc.com. Please click on this link to login into your vanco account and modify your giving.**

[My Vanco](https://secure.myvanco.com/L-Z26S/home)

**If you need any help please call the office at 631-584-5212 or email Luann at** [**luann@stjlc.com**](mailto:luann@stjlc.com)**. We would be happy to set up an appointment with you to help get you started!**